Absence Sheet

* *This is always due the second English class after your return from an absence.*
* *In order to be complete, this sheet must have a parent signature.*
* *Partial absences also require a complete absence sheet.*
* *PLEASE NOTE THAT I WILL NOT ACCEPT LATE WORK DUE TO ABSENCES IF THIS FORM IS NOT TURNED IN ON TIME!*
* *Please list any handouts given during your absence, any homework due during your absence, and any homework assigned during your absence. (If there are more handouts or assignments than the given number of spaces, be sure to write those as well.)*
* *All homework that was due while you were absent, as well as homework that was due your first day back, will now have a new due date. This new date will be the* ***third English class period*** *after your absence. For example, if you are in first hour and miss a Monday and Tuesday, the new due date for homework originally due Monday, Tuesday, and Wednesday is the following Monday.*
* *ALL OTHER HOMEWORK WILL STILL HAVE ITS ORIGINAL DUE DATE.*

*Please write all dates in the following format: Day of the week, Month, Day number of the month*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates absent:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Handout(s) given during your absence (if they do not have a specific title, please describe briefly):

1. 3.

2. 4.

Homework assigned before your absence but due during your absence or the day you got back:

1. New due date: 3. New due date:

2. New due date: 4. New due date:

Homework assigned during your absence and due during your absence or the day you got back:

1.: New due date: 3. New due date:

2. New due date: 4. New due date:

Homework assigned before OR during your absence and due after your first day back:

1. Due date: 3. Due date:

2. Due date: 4. Due date:

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_